Chartered Management Institute (CMI)

Level 5 Management and Leadership

Management is a practice that cuts across many professions, and is becoming increasingly crucial to ensure survival and success on all fronts.

The Level 5 Diploma in Management and Leadership gives participants all the key skills and competencies needed to become an effective manager. A Diploma in Management and Leadership is the benchmark qualification for full CMI membership, taking participants another step towards the **Chartered Manager status**.

As an Approved Center of CMI in the Middle East, we are pleased to introduce our virtual CMI level 5 qualification. Led by our full time CMI approved faculty, our CMI training programme will help participants develop the knowledge and skills to advance in their career as a leader and manager.

Our training programme

We offer a range of academic and technical theories that will complement participant's existing management experience, enhancing their managerial and business skills and enabling them to approach their managerial tasks with confidence.

Participants will need a minimum of 38 credits to complete the diploma.

Our training programmes includes:

- Live online classroom training where participants get the opportunity to interact, engage and learn through a mix of lectures, discussions and other online activities
- Exclusive assignment review sessions upon course completion where personalised feedback is shared on assignment style, referencing and the quality of the sources of information
- Access to Management Direct, a complete, online library of comprehensive and up-to-date online material that addresses current management practices
- Additional support specifically designed to help candidates clear assignments and get qualified

Why is it the right choice for you?

Achieve the coveted Chartered manager status
Choose from flexible bite sized modules
Attain global recognition
Develop core management skills and practices
Enhance personal development

The CIM L5 has been designed for practising or aspiring managers in roles such as:

- Operations Manager
- Divisional Manager
- Departmental Manager
- Regional Manager
- Specialist Manager

Entry requirements

Participants should possess good numeracy and literacy skills before starting the qualification. GCSE Maths and English at Grade C are desirable, relevant work experience or a CMI Level 3/4 qualification.





Level 5 Management and Leadership - Modules

501: Principles of management and leadership in an organisational context	This module has been designed to enable participants to showcase their ability to understand the impact of an organisations structure and governance on management and leadership. Participants will learn how theoretical models, management and leadership approaches and styles can be applied in work settings. They will review the knowledge, skills and behaviours to be effective in the role and propose how a culture of mutual trust, respect and support can be developed in teams.
502: Developing, managing and leading individuals and teams to achieve success	This module has been designed to enable participants to showcase their ability to lead individuals and teams to success. The assessment focuses on the theoretical and practical approaches to developing, leading, and managing teams as well as the knowledge and skills required to evaluate team capabilities, analyse recruitment processes, staff selection and learning and development activities. On successful completion of the assessment the manager will have a full grasp on how individuals and teams can be supported, motivated and inspired to exceed expectations.
515: Creating and Delivering Operational Plans	The ability to translate organisational objectives into operational plans is an essential management skill. The unit opens with the importance of understanding the strategic direction of the organisation and how to contribute to the strategic planning process. It then focuses on the knowledge and skills required to create and deliver operational plans. This includes the need to set key performance indicators, monitor quality and outcomes against the plan, and know how to effectively report on findings.
517: Principles of innovation	Innovation has the power to transform organisations, teams and individual performance. When a culture of innovation and entrepreneurship thrives, new ideas and initiatives flourish. This unit has been designed to enable learners to identify opportunities for innovation in the workplace (which may be in the form of new working practices, processes, new products or services) analyse the rationale for developing initiatives and know how to turn ideas into reality.
524: Conducting a management project	Research into approaches to management and leadership can lead to dynamic results. Innovation, product development, performance improvement, change, customer service excellence, strategy and problem solving are just some of the results. Without research business can stagnate. This assessment brief has been designed to enable learners to conduct management research which will have an impact on organisational practice. Learners will plan and manage a project in the workplace or an academic enquiry relevant to an identified business need or challenge.
	Quality may be defined as excellence, especity grade, worth as meeting sustained
519: Managing quality and continuous improvement	Quality may be defined as excellence, capacity, grade, worth or meeting customer expectations. Whilst the definition for quality can easily be found in a dictionary it is much harder to develop and maintain. This module will look at the challenge of developing quality within organisations. It focuses on embedding continuous improvement into working practices. On successful achievement of this module, participants will understand the scope and purpose of quality management, approaches, tools and techniques for managing quality and how to judge its success.

520: Managing finance

Being equipped with the knowledge, skills and behaviours to manage finances within an organisation is essential if an individual and their organisation are to succeed. This module has been designed to enable participants to showcase their ability to understand how financial systems within an organisation operate and the decisions that need to be made based upon financial information. Participants will evaluate the sources of finance for organisations and understand the principles for setting and managing budgets in line with regulatory and organisational guidelines.

521: Using data and information for decision making The ability to analyse and manage data and information can lead to increased competitiveness, innovation, productivity and customer satisfaction. However, with data and information volumes increasing at unprecedented levels, the ability to interpret, use and harness big data can become an organisation challenge. This module will equip participants with an understanding of the purpose and practises of interpreting, managing and presenting business data and information to inform decision making



Qualification structure

Full qualification

To earn the Level 5 Diploma, participants need to complete a minimum of **38 credits**. To earn the Level 5 Certificate, participants need to complete a minimum of **13 credits**.



The guideline word count for all Level 5 unit assessments is approximately 3,500-4,000 words with a 10% allowance above/beyond these guidelines.

Bite-sized award qualification

Each module can be achieved as a distinct, self-contained award qualification which can built up to attain the CMI Level 5 Management and Leadership.





About CMI

The Chartered Management Institute is an accredited professional institution for management and leadership based in the United Kingdom. CMI is the only chartered professional body in the UK dedicated to promoting the highest standards of management and leadership excellence. With a member community of over 100,000, CMI gives managers and leaders, and their organisations, the skills they need to improve their performance and create an impact.

CMI is the only organisation offering the elite Chartered Manager status for excellence in management and leadership.

Benefits of studying the CMI qualification

Become a Chartered Manager

Chartered Manager is the highest status that can be achieved in the management profession. This status is only awarded by the Chartered Management Institute and portrays excellence in leadership and management. Upon successful completion, learner will be awarded Chartered Member (CMgr MCMI) or Chartered Fellow (FCMI) dependent on experience.

Progressive qualification

Aspiring managers and leaders can progress through the qualification by earning an award, certificate and diploma in this order.

Improve performance

The CMI qualifications not only sharpens the existing managerial skills but also equip the candidates with a range of new skills in performance areas that they would like to develop.

Choose your path

CMI offers a range of management and leadership qualifications. Candidates can choose the focus of your qualification based on the units.

Career progression

CMI's qualifications help candidates acquire the skills and knowledge to progress in their career. Each qualification helps learners to progress towards the exclusive Chartered Manager status.



Impact of becoming a Chartered Manager

On individuals



91% say their self-awareness has increased



88%

say their self-confidence has increased



81% say their management skills have improved



76%

say that Chartered Manager provides the "ultimate competitive advantage"

On organisations



95%

say that Chartered Manager demonstrates their use of managerial skills to achieve organisational results



81%

say that since becoming Chartered Managers, they have used their managerial skills to lead people and manage change



78%

say that since becoming Chartered, they have had a positive impact on the wider team in their organisation

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